

ACHIEVEMENT AWARD REPORT FORM

Year 2008

Lodge Name _____ No. _____ Dist. No. _____ Full name of Master: _____
To be considered this form must be received no later than March 1, 2009

Requirement # 1: The 3 principal officers shall represent the lodge at Grand Lodge. Any or all of these officers may be represented by proxy. All three officers/proxy must be registered and attend. Representation means attending at least one open session of Grand Lodge on Saturday or Sunday. See page 27 of the HB of M Law for explanation of proxy. Grand Lodge Attendance: WM/Proxy: _____ SW/Proxy: _____ JW/Proxy _____

Dates in actual attendance: _____

Requirement # 2: The 3 principal officers, Secretary & Sr. Deacon must attend workshop, other than ritual during the year. Ritual is the work of the Permanent Committee on work. Show date & place attended for each of the five officers.

W:M: _____ S:W: _____ J:W: _____

Secretary: _____ Sr. Deacon: _____

Requirement # 3: Each of the 3 principal officers, the Secretary and Sr. Deacon must attend ONE DISTRICT LODGE MEETING during the year. (Not necessarily the same meeting and not necessarily in their district.)

Table with 6 columns: Dates Attended, Master, Sr. Warden, Jr. Warden, Secretary, Sr. Deacon. Rows 1-4 for Dist. Lodge Meetings.

Requirement # 4: The Lodge MUST HAVE AT LEAST 4 PROGRAMS DURING THE YEAR. Such programs are exclusive of Workshops and degree work.

Programs (Describe Program (P M Night, Honesty & Integrity Awards, Re-obligation etc Show date and attendance.)

- No. 1. _____ Date held _____
No. 2. _____ Date held _____
No. 3. _____ Date held _____
No. 4. _____ Date held _____

Requirement # 5: The Lodge Officers must cooperate with the D.G. Lecturers on official visits and with other Gr. Officers when requested to perform any duty. The Lodge Officers must accept and implement the instructions of the D.G. Lecturers. (The DDGM will make the decision on this requirement.)

Requirement # 6: Each Lodge must complete one CHARITY PROJECT. Remitting a needy brother's dues is a lodge duty, not a charitable project.

Describe project(s) _____

Requirement No. 7: Each lodge shall have a specific Brother Bring a Friend night with a minimum of three potential petitioners in attendance. This event is not included in the requirements for item 4 above. The program should be planned not only to educate the potential members but also to enlighten the brethren in attendance.

Give date of event _____, Number of MM present _____, Number of potential petitioners present, _____:

Total number of guests Present _____

Describe the program presented. (Speaker or speakers, video, leaflets available etc.) _____

Requirement # 8: The Master shall appoint a committee composed of a Chairman and two other brethren to administer the lodge system of Masonic Education following the suggestions in the Education Bulletin of the Masonic Education Committee and the Handbook for lodge officers. (These books are available through the Service Committee.)

Members of the Committee and their e-mail address if any:

Chrm., _____

SPACE FOR LISTING ADDITIONAL PROGRAMS, CHARITY PROJECTS ETC.

We certify that the information provided above is true and correct.

_____, W:M: _____ Secretary

E-mail Addresses

We recommend that both the Master and the Secretary maintain a copy of the form during the year. The completed form should be mailed to the Dist. Dep. Gr. Master for your district during the month of December or earlier if the requirements have been met. Anything that occurs after the installation will count on the record for the new Master. The DDGM is responsible for seeing that the form gets to the Education Committee. The lodge may mail a copy to Grand Lodge at P. O. Box 12357, Alexandria, LA. 71315-2357, if they wish. Note that there is a cut off date after which awards will not be considered. Any questions about the form or the requirements should be directed to your D.D.G.M.